**Employer Assessment Decision Form**

Completion of this Employer Assessment Decision Form confirms that the employer/training provider is satisfied the apprentice has fulfilled all requirements to request their consideration for end point assessment by The Real Apprenticeship Company.

|  |  |  |  |
| --- | --- | --- | --- |
| **Apprenticeship Standard** |  | **Start date** |  |
| **Apprentice name** |  | **Enrolment number** |  |

|  |  |
| --- | --- |
| **Entry Requirement** | **Achieved (Yes/No)** |
| On Programme Assessment |  |
| Milestone tests |  |
| Optional Gateway Test |  |
| Achievement of a level 1 qualification  (Functional Skills, GCSE or equivalent) in both English and Maths. |  |
| Taken the assessment for level 2 English and Maths qualification (Functional Skills, GCSE or equivalent). |  |

The Real Apprenticeship Company could sample evidence of any of the above at any point either before or after the end point assessment. It is the Lead provider’s responsibility to retain auditable evidence. Any nondisclosure of information requested could subsequently result in the end point assessment or FISSS Standard certificate being withdrawn.

|  |  |  |
| --- | --- | --- |
| **Any previous End-Point Assessments** | |  |
| Has the Apprentice previously taken any assessments that form part of the EPA for this Apprenticeship Standard with any other Assessment Organisation? | |  |
| **If yes** | |  |
| What Assessment Organisation was the End-Point Assessment carried out by? |  |  |
| What date(s) was the End-Point Assessment taken? |  |  |
| What grade(s) (e.g fail/pass/merit/distinction) was issued? |  |  |

**Employer/training provider declaration:**

**I confirm that the apprentice has achieved all end point assessment entry requirements as listed above and obtained the required teaching, workplace training and experience covering the full apprenticeship standard to be eligible for end-point assessment. A Gateway process has been carried out to confirm the following**

1. The apprentice has been employed throughout the duration of his/her apprenticeship.

1. The ILP and commitment statement has been signed by the apprentice, the employer and the Training Provider, and all three parties have retained a signed and dated version.

1. The apprentice has been given appropriate time to attend the on and off-the-job training required for the apprenticeship standard.

1. The apprentice has completed a minimum of 12 months of on-programme learning and all pre-requirements for eligibility for end point assessment.

|  |  |  |  |
| --- | --- | --- | --- |
| **Employer** | Name & Signature | **Date** | DD/MM/YY |
| **Training**  **Provider (if appropriate)** | Name & Signature | **Date** | DD/MM/YY |

**Apprentice declaration:**

**I confirm that I have undergone a Gateway process to confirm that I am eligible for end point assessment.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Apprentice** | Name & Signature | **Date** | DD/MM/YY |